

SHEFFIELD CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 20 February 2017 by the Assistant Commercial Director.

Date notified to all members: Tuesday 18 April 2017

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Manor Top Successful Centres Shop Front Improvement Scheme

2. **DECISION TAKEN**

(i) The tender of RF Joinery and Shopfitting Ltd in the sum of £157,464.00 be accepted and a Letter of Acceptance issued accordingly; and

(ii) a Letter of Acceptance be issued accordingly.

3. **Reasons For Decision**

To award a Contract to enable the works to commence in March 2017.

The attached contract award report provides further details on the evaluation scores, tender prices and ranking of bidders.

4. **Alternatives Considered And Rejected**

To reject the outcome of the process would mean a delay to this project and improvement works not being undertaken.

5. **Documents used in making decision:**

(a) Contract Award Report approved at Capital Programme Group on 20 February 2017

(b) Revenue Budget and Capital Programme Monitoring Month 5 as at 31 August 2016

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Acting Executive Director, Resources